



केन्द्रीय होम्योपैथी अनुसंधान परिषद्

स्वायत्त निकाय आयुष मंत्रालय, (भारत सरकार)

CENTRAL COUNCIL FOR RESEARCH IN HOMOEOPATHY

An Autonomous Body of Ministry of AYUSH, (Govt. of India)

जवाहर लाल नेहरू भारतीय चिकित्सा एवं होम्योपैथी अनुसंधान भवन

Jawahar Lal Nehru Bhartiya Chikitsa Avum Homoeopathy Anusandhan Bhawan

61-65, संस्थागत क्षेत्र, डी-ब्लॉक के सामने, जनकपुरी, नई दिल्ली-110 058

61-65, Institutional Area, Opp. D-Block, Janak Puri, New Delhi-110 058

F.No. 8-59/14-15/CCRH/Admin./Furniture/KTM/

Dated: 26 Sept, 2021

E-Tender Notice

Sub: E-Tender for supply of furniture items at National Homoeopathy Research Institute in Mental Health (NHRIMH), Kottayam (Kerala)

1. Sealed tenders are invited under **Two Bid System** i.e. Technical Bid and Financial Bid from reputed, experienced and financially sound furniture manufacturers or from authorised dealers for award of contract for supply of furniture items at National Homoeopathy Institute in Mental Health (NHRIMH), Sachivothamapuram P.O., Kottayam (Kerala). The contract will be subject to eligibility criteria and terms & conditions of the contract.

2. **Critical date sheet:**


I	Published date of tender	01.09.2021 at 3.00 PM
II	Bid document download start date	01.09.2021 at 3.00 PM
III	Bid submission start date	06.09.2021 at 3.00 PM
IV	Last date of bid submission	27.09.2021 upto 3.00 PM
V	Place of bid opening	Central Council for Research in Homoeopathy (CCRH), (Under Govt. of India, Ministry of AYUSH), Jawahar Lal Nehru Bhartiya Chikitsa Avum Homoeopathy Anusandhan Bhawan, 61-65, Institutional Area, Opp. D Block Janakpuri, New Delhi-110058
VI	Date & Time for opening Technical Bid	28.09.2021 at 3.00 PM
VII	Date and time for opening of Financial Bids for technically qualified bidders	-
VIII	Validity of tenders	120 days from the date of opening of tenders.

3. Tender documents can be downloaded from Council's Website www.ccrhindia.nic.in and **CPPP website <https://eprocure.gov.in/eprocure/app>**. The bids will be accepted through online only.

4. The interested and eligible Company/Firm/Agency may submit their tender document complete in all respect and other requisite documents by **27.09.2021 upto 3.00 PM** through online only. Earnest Money Deposit (EMD) of Rs. 30,000/- (Rupees thirty thousand only) will be deposited through offline in favour of DG CCRH. The tenders shall not be entertained after the deadline under any circumstances whatsoever.

5. This Office reserves the right to amend/withdraw any of the terms and conditions in the Tender document or to reject any or all tenders without giving any notice or assigning any reason. The decision of the Competent Authority of CCRH/Hqrs. New Delhi in this regard shall be final and binding on all.

6. The jurisdiction of legal matter, if any, will be at New Delhi


26/9/21
(H.O. Kaushik)
Assistant Director (Admin.)

Assistant Director (Admin.)
जी.सी.आर.एच. परिसर, नई दिल्ली
CCRH, Janak Puri, New Delhi
Tel: 011-28525831, 852, 862

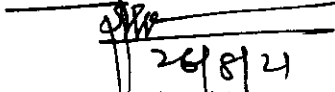
2. SCOPE OF WORK AND TERMS AND CONDITIONS

SCOPE OF WORK

Supply of furniture items to National Homoeopathy Research Institute in Mental Health, Kottayam as described in Annexure-III.

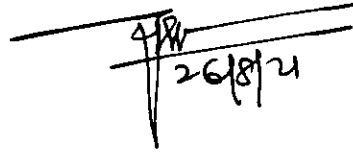
TERMS AND CONDITIONS

1. EMD of Rs.30,000/- (Rupee thirty thousand only) payable through Demand Draft/ Banker's cheque drawn in favour of DG CCRH must be submitted to the Central Council for Research in Homoeopathy, (Under Ministry of AYUSH, Govt of India), Jawahar Lal Nehru Bhartiya Chikitsa Avum Homoeopathy Anusandhan Bhawan, 61-65, Institutional Area, Opp. D Block, Janakpuri, New Delhi on or before last date of bid submission without which the tenders will not be considered. The scanned copy of EMD should also be uploaded with other documents.
2. The successful bidder will be required to provide a Performance Security Deposit of Rs.60,000/- (Rupee sixty thousand only) payable through Demand Draft/Banker's cheque, Fixed Deposit receipt or Bank Guarantee from any of the Commercial Banks only upon award of the contract. Performance Security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier including warranty obligations. The Security Deposit will be refunded only after the expiry of the contract. This deposit is liable to be forfeited, if during the period of contract, the services of the contract are found to be unsatisfactory in any respect, and/or if any of the conditions of the contract is contravened /breached, and/or towards any damage caused due to negligence of the contractor or his employees.
3. The prospective bidders are requested to go through the enclosed, Terms and Conditions of the contract carefully. The bid documents (Technical and Financial) are to be submitted as per Annexure II & III. The rates quoted in the BOQ should be inclusive of all charges such as labour, transportation, storage etc. but exclusive of applicable taxes. Taxes, as applicable should be reflected separately in the bills. Any disclosure of financial bid in the technical bid documents will lead to summary rejection of the bid. No correction either in the technical bid or financial bid is permitted. Incomplete or ambiguous bids without documentary proof will not be considered.
4. The specifications of the furniture are given in Annexure III, which is approximate. The bidders will have to mention the specification with Make & Model No. while submitting the tender, if there is any deviation. Please attach separate sheet if required. A photograph of the equipment/Furniture with product brochure should be enclosed with the tender.
5. This office reserves the right to award the contract to one or more tenderer depending upon L-I rates quoted in the tender.
6. This office reserves the right to accept or reject any or part of the items found inferior in quality of workmanship or/and the quality of materials/ goods.


26/8/24
The Director, N.H.R.I. Kottayam
National Homoeopathy Research Institute
Kottayam
Kottayam, Kerala, India

7. Under no circumstances shall the successful firm appoint any sub-contractor or sub-lease the contract. Firms with single proprietorship are eligible for participation in the tender.
8. Delay in delivery will not be permissible on any ground. If the ordered items are not delivered within a reasonable time, a penalty of 1% of the order value per day shall be imposed.
9. The furniture items etc. supplied by the firm should be of best quality and a strict view will be taken if it is found defective at any stage during or after the delivery. In case of such lapses, this office reserves the right of taking any action including termination of the contract without assigning any reasons whatsoever. This office also reserves the right of imposing financial penalties for any losses caused to this office including loss of time.
10. In case the contractor fails to cope with the volume of work or does not supply quality goods or dishonors the contract in any way, the contract awarded shall be liable for outright cancellation/termination summarily, without assigning any reasons thereof and the security deposit and payment due to the firm, if any, shall also be forfeited. This office is free to entrust the job to any other firm/ party at the risk and expenses of the defaulting contractor. In this connection, decision of this office shall be final and binding on the contractor.
11. It will be the responsibility of the contractor to obtain delivery reports from the officer concerned of NHRIMH where the items are delivered. In the absence of delivery reports, no payments will be released.
12. Tenderers may please quote their unconditional rates. The price quoted at the time of submission of tender should remain valid for 120 days from the date of tender opening and the rates finalised on the basis of these prices shall remain in force during that period. It may specifically be noted that no changes/escalations in the accepted rates shall be allowed during currency of the contract.
13. The contractor shall be responsible for payment of wages/ settlement of dues with workers engaged by the firm as per prevailing labour/ wage laws in force in Kerala and the National Homoeopathy Research Institute in Mental Health, Kottayam shall not be a party to any dispute between the contractor and workers.
14. The prospective bidders are free to seek any clarifications/see the kind of requirements Institute is looking for. Officer in Charge, National Homeopathy Research Institute in Mental Health, Sachivothamapuram P.O., Kottayam – 686 532 (Telephone No. 0481-2436322) may be contacted with prior appointment on any working day before tender opening.
15. The contract shall normally be awarded to the lowest evaluated bidder whose bid has been found to be responsive and who is eligible/ qualified to perform the contract satisfactorily as per the terms and conditions incorporated in the tender letter. This office reserves the option to select more than one firm for award of contract to ensure uninterrupted supply during the currency of the contract.

16. If any of the bidders have any objection with regard to the terms and conditions of the tender, the same may be pointed out within 10 days of the issue of the tender documents, before opening of tender.
17. The earnest money shall be returned to the successful bidder only after receipt of performance security and will not carry any interest.
18. The bills in triplicate, for the material supplied prepared on the basis of rates will have to be submitted in favour of Officer in Charge, National Homeopathy Research Institute in Mental Health, Sachivothampuram P.O., Kottayam for effecting payment together with the copies of duly signed delivery challan. No advance payment shall be made for the services. The payment will be released through ECS System only.
19. The job carried out shall be to the satisfaction of the Institute, else no payment will be made. Further, depending upon the severity of negligence, this office reserves the right to blacklist the agency for a suitable period or from further participation in any of this Department's contracts. The decision of the competent authority of the Council shall be final and binding on the firm/agency.
20. Rates shall remain fixed and valid during the period of contract. TDS and any other Government levies applicable on bill as per Government of India instructions issued from time to time shall be deducted. The contracting firm is required to deliver the furniture items at National Homeopathy Research Institute in Mental Health, Sachivothampuram P.O., Kottayam, Kerala and no transportation charges including unloading will be paid by the Institute.
21. If it is found that the contractor has violated these conditions, the contract will be terminated forthwith without any notice.

A handwritten signature in black ink, appearing to be 'J.P.R.', is written over a horizontal line. Below the signature, the date '26/8/24' is written.

Ministry of Health and Family Welfare
CCRH, Janakpuri, Ministry of AYUSH
नई दिल्ली-110058 / New Delhi-110023

ELIGIBILITY CRITERIA

The Contractor/Firms shall furnish ^{all the} the following documents attached with the tender for Technical Bid failing which the bid will be rejected summarily.

1. Proof of GST Registration.
2. PAN No. of the firm. PAN No. on the name other than the firm should not be accepted.
3. Proof of Annual Turnover which should not be less than Rs. 50 lakhs every year. (For Last 3 years)
4. Bidder should have its own workshop facility /Commercial establishment for manufacturing the furniture or they should be an authorized dealer of a furniture manufacturing company. Copy of the supporting documents in this regard should be enclosed.
5. Proof of 3 contracts for supply of furniture items with Govt. Ministries/Departments/PSUs etc. with satisfactory report of work value not less than Rs. 5 lakhs (work order with performance/completion report should be enclosed).
6. The Earnest Money Deposit (EMD) of Rs. 30,000/- (Rupees thirty thousand only) through a Demand Draft/Pay Order (No..... & Date.....) etc.
7. The firm should not have been black listed by any Govt. / Ministry / PSU Organization (A certificate in this regard will be submitted with the tender.)

TECHNICAL BID**PROFORMA FOR SUBMISSION OF TECHNICAL BID-FOR SUPPLY OF FURNITURE**

Sl.No.	Description	Document to be uploaded
1.	Name & Address of the firm/ Agency	
2.	Name of the Proprietor/Partners of the Agency / Firm	
3.	GST Registration Number	Copy of GST Registration certificate
4.	PAN Number of the firm	Copy of PAN card
5.	Proof of Annual Turn Over not less than Rs. 50 lakhs every year for the last 3 years	C. A. Certificate, or Audited Balance Sheet
6.	Whether Bidder has its own Workshop facility and if so its location.	Copy of the documents in proof of it should be uploaded
7.	Whether Bidder is an authorized agent of a furniture manufacturer	Copy of the documents in proof of it should be uploaded
8.	Proof of 3 contracts for supply of furniture items with Govt. Ministries/Departments/PSUs etc. with satisfactory report of work value not less than Rs. 5 lakhs	Copy of contracts for supply of furniture items along with performance certificates from Govt. Ministries/ Departments/PSUs etc.for having completed for supply of furniture items satisfactorily with value of not less than Rs.5 lakhs.
9.	Details of EMD	Scanned Copy of EMD to be uploaded
10.	Certificate stating that the firm has not been black listed by any Govt./Ministry/PSU Organization	Self-declaration in letter head.

Note: All documentary proofs to be enclosed for above items.

I hereby agree to abide by all the terms & conditions of the tender document.

Name & Signature of the
Authorised Signatory of the Firm
(with Seal of the Agency affixed)
Date :

FINANCIAL BID**PROFORMA FOR SUBMISSION OF FINANCIAL BID-FOR SUPPLY OF FURNITURE ITEMS ETC.**

Sl.	Description/ Name of the items with specifications	No of Units Required	Offered specification with Make & Model No. please specify any deviation if any. Please attach separate sheet if required.	Rate per Unit (Including Taxes) for delivery at NHRIMH, Kottayam (in Rupees)
1.	STEEL ALMIRAH (LARGE) Specification: 1. Size Height -78"x Width – 36"x Depth-19" manufactured from 20 guage for body 20 guage for doors having 04 shelves making 5 compartments adjustable of standard size. 2. Rack with 5 Compartments of 4 No. of shelves. Distance between each shelf will be 360 mm. These 4 shelves should be hanging arrangement (adjustable). 3. Standard lock and 2 sets of keys. 4. The thickness of the Almirah sheet shall be 20 SWG. 5. The body of the Almirah shall be manufactured from cold rolled MS sheet (C. R. Sheet) with Antirust treatment and shall be finished with powder coating (color: Prince Gray). 6. The quality of used M.S sheet for making Almirah shall be free from any pitting and corrosion etc. 7. H/D Rubber bushes shall be provided to the bottom of legs of Almirah.	10		
2.	EXECUTIVE CHAIR Specification 1. Medium back mesh chair having seat size of 20" W X 21" D back size 20" W X 20" H: 2. Should have PP main frame, should have good quality mesh	40		

	<p>with good elasticity which is breathable, anti-dust and antiaging.</p> <ol style="list-style-type: none"> 3. Back edges should be made from virgin plastic and it should be one piece. 4. Seat should have hot pressed moulded ply with waterfall duly fixed with moulded polyurethane foam and covered with fabric with polyurethane foam with 45+/- 2 kg/m³ and hardness + 20+/- 2 on hampden machine at 25% compression, cover fabric/leatherite tapestry, With locking arrangements. 5. 360 degree revolving should have class III pneumatic system for adjustment of height. Easily accessible lever for control mechanism of the chair shall be TILT MECHANISM with the features like 360 degrees revolving, forward tilt, self-regulating tilt tension + Manual override and pneumatic height adjustment with the adjustment stroke of 10 cm. 6. Arms should have PP and be made of strong metal structure. 7. The pedestal is aluminium alloy or chrome die casted with powder coated of 55 micron and fitted with 5 numbers of Twin wheel. 8. Castors should be made of injection moulded in black nylon-6/ ultramid-56 with friction free movement. 9. Back should have adjustable plastic structure for desired support to back. 			
3.	<p>REVOLVING CHAIR Specification</p> <ol style="list-style-type: none"> 1. Revolving chair with arm rests made of PVC material with chromium plated covering and also having cushioned arms covered with best quality leather foam that suits all climatic conditions. 2. The seat and back rest are made of 12mm thick steam press moulded ply having polyurethane foam of right density duly 	11		

	<ul style="list-style-type: none"> upholstered with best quality leather foam. 3. The back having special contours for better back support. 4. The chair provided with pneumatic seat height adjustment with lever, having cushioning effect and swivel mechanism. 5. The seat & back having tilt locking and tilt tension can be adjusted according to preferences. 6. The chair having 700mm chromium plated metal base provided with twin wheel casters (nylon). 7. Overall Dimension Width 500 mm Height 1100 mm Depth 700 mm Seat Height 500-600 mm Seat Size 450x470 mm 			
4.	<p>STEEL BOOK SHELF Specification</p> <ul style="list-style-type: none"> 1. Size: 1742 (H) X 914 (W) X 320 (D) mm 2. Four Doors Book Case 3. Distance between each shelf will be 330 mm. 4. 4 mm Thick transparent glass for Each Door for clear inside vision secured in a Metal Frame through rubber gasket. 5. Inside sliding glass shutter. 6. Every Door should be with locking arrangement with two Keys. 7. The thickness of the Book Case sheet shall be 20 SWG. 8. The body of the Book Case shall be manufactured from cold rolled MS sheet (C. R. Sheet) with Anti-rust treatment and shall be finished with powder coating (color: Prince Gray). 9. The quality of used M.S sheet for making Book Case shall be free from any pitting and corrosion etc. 	2		
5.	<p>VISITOR'S CHAIR Specification</p> <ul style="list-style-type: none"> 1. Back: (W) 42.0 cm x (H)26.5cm 2. Seat : (W) 42.0cm x (D) 42.0cm 3. Overall Dimensions of Chair : Seat Height - 45.5 cm, Height - 78.5cm. 4. Width & Depth of Chair as measured from base - Width- 52.0cm and Depth60.5cm. 5. The seat and back should be 1.0±0.1cm thick hot pressed 	16		

	<p>moisture resistant, commercial plywood measured as per QA method described in OCP-QLTAP14-18 and upholstered with P.U. foam and fabric.</p> <p>6. The HR Polyurethane foam shall be moulded with density = 45 ± 2 .kg/m³ and Hardness load 16 ± 2 kgf The assembly shall be a mainframe made of dia 2.54 ± 0.03cm. x 0.2 ± 0.016cm thick. M.S. E.R.W. tube and shall has a welded leg tube made of dia 2.54 ± 0.03cm. x 0.2 ± 0.016cm.thick; M.S. E.R.W. tube to the form the complete assembly which shall be black powder coated (DFT 40-60 microns).</p>			
6.	<p>STEEL ALMIRAH (SMALL) Specification:</p> <ol style="list-style-type: none"> 1. Size Height -Size Height -50"x Width- 36"x Depth- 19" manufactured from 18 guage for body and 18 guage for doors having 03 shelves making 04 compartments adjustable, of standard size, 2. Rack with 5 Compartments of 4 No. of shelves. These 4 shelves should be hanging arrangement (adjustable). 3. Standard lock and 2 sets of keys. 4. The thickness of the Almirah sheet shall be 18 SWG. 5. The body of the Almirah shall be manufactured from cold rolled MS sheet (C. R. Sheet) with Antirust treatment and shall be finished with powder coating (color: Prince Gray). 6. The quality of used M.S sheet for making Almirah shall be free from any pitting and corrosion etc. 7. H/D Rubber bushes shall be provided to the bottom of legs of Almirah. 	1		
7.	<p>PIGEON HOLE LOCKER (PROPERTY COUNTER) Specification</p> <ol style="list-style-type: none"> 1. Locker size (Each one) : Height X Width X Depth 300mm x 300mm x 450mm. 2. Overall size: Height X Width X Depth 2000mm x 1525mm x 450mm. 3. No of lockers (Rows x Columns) 18 (6 x 3). 4. Sheet thickness 18 gauge. 5. Arrangement of locking Provide Inbuilt locking 3 No of 	1		

	keys per locker 3 Nos each. 6. Color Grey 7 Finishing Powder coating. 7. Finish Page 25 of 27 Epoxy polyester Powder Coated to thickness of 50 microns (+/- 10) 8. Ventilating louvers Provide in front of each locker. 9. Cabinet base stand Simply supported load bearing structure with 10cm ground height. 10. Handle / Label Holder Aesthetically appealing Snap fit ABS plastic/SS Handle. Plastic label holder for identification													
8.	BED SIDE STOOL/ALL PURPOSE STOOL Specification 1. Size: 300mm square 18G double bent top of MS, 2. Height 510mm. Framework of 25mmx 1.22 mm and horizontal support of 19 mm x 1.22 mm CRC Tube . 3. Leg fitted with PVC Stumps. 4. All mild steel components should be thoroughly in-house pre-treated chemically to remove rust, grease, oil, etc. by dip tank processes, including separate degreasing, pickling, phosphating each followed by Water rinsing passivating and hot air drying to give phosphate coating. 5. The treated metal surface should then be coated in-house with epoxy polyester powder with paint film thickness of 60 microns (minimum) and oven baked at 180 deg. to 200 deg. centigrade.	4												
9.	STAINLESS STEEL JOURNAL/PERIODICAL DISPLAY RACK Specification <table border="1" data-bbox="312 991 1197 1369"> <tr> <td>Primary Material</td> <td>Stainless Steel</td> </tr> <tr> <td>Storage Details</td> <td>Open Storage</td> </tr> <tr> <td>Delivery Condition</td> <td>Pre-Assembled</td> </tr> <tr> <td>Color</td> <td>Stainless Steel Colour</td> </tr> <tr> <td>Size (Dimensions in Length X Breadth X Height)</td> <td>1420 x 480 x 300 mm (Approx)</td> </tr> </table>	Primary Material	Stainless Steel	Storage Details	Open Storage	Delivery Condition	Pre-Assembled	Color	Stainless Steel Colour	Size (Dimensions in Length X Breadth X Height)	1420 x 480 x 300 mm (Approx)	2		
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Remarks	The display should be suitable for magazines, periodicals, aesthetically appealing at an angle for easy viewing.							
10.	<p>STUDENT LOCKER Primary material – Stainless Steel Size – 36” W x 15”D x 78”H The thickness of the Almirah sheet shall be 18 SWG. No. of compartments – 06 Every Door should be with locking arrangement with two Keys.</p>	4						
11.	<p>FIRE RESISTANT SAFES FOR OFFICE Specification Size: External height : 1450 mm External Width : 660 mm External Depth : 586 mm Internal height : 1260 mm Internal : 530 mm Internal Depth : 355 mm Weight : 285 Kgs (Approx.) Volume : 235 Litres Tolerance: Weight : +/- 10% Size : +/- 5% Material : Steel Locks : Combination/Electronic Colour : Grey/Green/White Finish : Powder Coated & Scratch Resistant No of Doors : One No of Shelf : 4 (Not Fixed - Adjustable / Removable) Number of Drawers : 1 Fire Resistant : To be certified for protection from Fire Number of Locking Bolts: 4 - Livebolts (Moving bolts on Door) 4 - Deadbolts (Fixed bolts on the Hinge side of the Door).</p>	1						

**TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)**

Date:

To

Sub: Acceptance of Terms & Conditions of Tender. Tender Reference No: -----

Name of Tender / Work: - Award of contract for supply of furniture items etc. to National Homoeopathy Research Institute in Mental Health, Kottayam.

Dear Sir,

1. I/We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' for the web site(s) namely:-----

-----as per your advertisement, given in the above mentioned website(s).
2. I/We hereby certify that I/we have read the entire terms and conditions of the tender documents from Page No. to (including all documents like annexure(s), schedule(s), etc..) which form part of the contract agreement and I/we shall abide hereby by the terms / conditions /clauses contained therein.
3. The corrigendum(s) issued from time to time by NHRIMH too have all been taken into consideration, while submitting this acceptance letter.
4. I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totally / entirely.
5. In case any provisions of this tender are found violated, then your department/ organization shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully,
(Signature of the Bidder, with Official Seal)