



केन्द्रीयहोम्योपैथीअनुसंधानपरिषद्

(स्वायत्तनिकाय, आयुष, मंत्रालय, भारत सरकार)

CENTRAL COUNCIL FOR RESEARCH IN HOMOEOPATHY

(An Autonomous Body under Ministry of AYUSH, Govt. of India)

जवाहरलालनेहरु भारतीय चिकित्सा एवंहोम्योपैथीअनुसंधानमवन

Jawahar Lal Nehru Bhartiya Chikitsa Avum Homoeopathy Anusandhan Bhawan

61-65 संस्थागत क्षेत्र, डी-ब्लॉक के सामने, जनकपुरी, नई दिल्ली-110058

61-65, Institutional Area, Opp. D-Block, Janakpuri, New Delhi-110058

Advt. No. 21/2022

Date: 04.04.2022

The Central Council for Research in Homoeopathy (CCRH) invites applications for filling up of one post of Accounts Officer (Level-7 of the Pay Matrix) on deputation basis as per following details: -

| | | |
|----|-------------------------------|---|
| 1. | Eligibility Conditions | Officers under Central Government/ State Public Sector Undertaking/Autonomous Bodies: - a) (i) holding analogous posts on regular basis in the parent cadre/department having experience of cash, accounts, and budget work, or (ii) with 5 years' regular service in the grade PB-2 with GP of Rs.4200/- (pre-revised); AND b) possessing the following educational qualifications: - (i) A pass in SAS or equivalent examination conducted by any one of the Organized Accounts Departments of the Central Government. OR (ii) Successful completion of training in the Cash and Accounts Work in the ISTM or equivalent training course and a minimum of 4 years' experience in Cash, Accounts and Budget Work. |
| 2. | Age limit | Not exceeding 56 years as on the last date of receipt of applications. |
| 3. | Period of deputation | Shall not exceed three years. |
| 4. | Place of Posting | Central Council for Research in Homoeopathy, 61-65, Institutional Area, Opposite D-Block, Janakpuri, New Delhi – 110058 |

Further details about age limit and other terms and conditions are available on the website of the Council, www.ccrhindia.nic.in. **The last date for receipt of application is 30th April, 2022.**

(Dr. Praveen Oberai)
Head of Office

General Instructions:

1. **The last date for receipt of application is 30th April, 2022.**
2. The terms and conditions of appointment shall be regulated as per extant orders of the Department of Personnel & Training, Government of India on the subject.
3. The eligible candidates must apply through proper channel in the prescribed proforma **(Annexure-1)** to the Director General, Central Council for Research in Homoeopathy, 61-65, Institutional Ares, Opposite D-Block, Janakpuri, New Delhi – 110058 along with (i) Attested copies of ACRs/APARs for last 05 years (ii) Integrity certificate and (iii) Vigilance clearance. Applications not complete or received after the prescribed date will not be entertained. The candidates should mention **“Application for the post of Accounts Officer-CCRH** in block letters on top of the envelope.
4. CCRH reserves the right to reject any or all the applications without assigning any reason and to cancel the recruitment exercise at any stage.
5. No TA/DA will be paid for attending the interview or joining the post.
6. Candidates are requested to see Council's website (www.ccrhindia.nic.in) on regular basis for any new announcement in this regard.
7. **Canvassing in any form on behalf of a candidate will be a disqualification.**

BIO-DATA/CURRICULUM VITAE PROFORMA

Annex -I

Name of the post: Accounts Officer, CCRH.

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| 1. | Name and address (in Block letters) | | | | | |
| 2. | Date of Birth (in Christian Era) | | | | | |
| 3. | (i) Date of entry into service | | | | | |
| | (ii) Date of retirement under Central/State Government Rules. | | | | | |
| 4. | Educational Qualifications | | | | | |
| Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same) | | | | | | |
| Qualifications/Experience required as mentioned in the advertisement/vacancy circular | | | | | Qualification/experience possessed by the officer | |
| Essential | | | | | Essential | |
| (a) Qualification | | | | | (a) Qualification | |
| (b) Experience | | | | | (b) Experience | |
| Desirable | | | | | Desirable | |
| (a) Qualification | | | | | (a) Qualification | |
| (b) Experience | | | | | (b) Experience | |
| 6. | Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post. | | | | | |
| 7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature if the space below is insufficient | | | | | | |
| Office /Institution | Post held on regular basis | From | To | *Pay Band and Grade Pay/ Pay Scale held on regular basis | Nature of Duties (in details) highlighting, experience required for the post applied for | |
| | | | | | | |
| *Important: Pay Band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/ Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below: | | | | | | |
| Office/ Institution | Pay, Pay-Band and Grade Pay drawn under ACP/MACP Scheme | | From | To | | |
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