Application Form under Right to Information Act, 2005
(To be filled in duplicate by the Applicant)
(Separate form to be filled up for each query)

1. Particulars of the Applicant
   (a) Name
   (b) Address

   (c) E-mail address
   (d) Phone/Fax. No.

2. Date of Submission of Application

3. Subject Matter

4. Details of Information requested

5. Period to which the information relates
   (Maximum period in each application should not exceed three years)

6. Fee enclosed
   (in cash/DD/Banker’s cheque)

7. Due dates by which information is to be furnished
   (30 days from submission of application)

8. How the applicant would like his information to be sent
   (a) By post
   (b) To be collected by hand
   (c) By e-mail
   (d) By fax